

MINUTES – CCL BOARD MEETING OF SEPTEMBER 14, 2007

ONTARIO, CALIFORNIA

PRESENT: Johanna Bowen, Luozhu Cen, Mimi Collins, Dan Crump, Jon Fernald, Lorrita Ford, Mary Hart, John Koetzner, Mary Ann Laun, Cherry Li-Bugg, Jim Matthews, Tony McGee, Sarah Raley, Carol Welsh, Gregg Atkins

ABSENT: Tim Karas, Susan Walsh

1. WELCOME AND PROCEDURAL ISSUES

A. Adoption of the Agenda

The agenda was adopted with the additions of:

- 2. F. ALA event in Anaheim June 2008
- 2. G. Relationships with other groups (process)
- 2. H. State Academic Senate concerns (Update)
- 2. I. Workplan

B. Approval of the minutes of July 9-10, 2007

The minutes were approved with three corrections for spelling.

C. Review of the Calendar of Board Meetings

The next Board meeting is Friday, Jan. 25, 2008 in Oakland at the airport (Oakland Hilton or similar).

The CCL Board will meet April 24 in Sacramento at the Hyatt.

The Deans & Directors meeting will be April 25 in Sacramento at the Hyatt.

The May 2 Board meeting is cancelled.

2. DISCUSSION ITEMS

A. Recruitment of Outlook Editor

The Board discussed the need to recruit a new editor for the *Outlook*.

Johanna Bowen will do it for 2007-08.

Cherry Li-Bugg volunteered to do it for 2008-09.

B. Relationship with the Community College League of CA

Jim Matthews and Gregg Atkins reported on their meeting with Kimi Shigetani, the new Director of Special Programs. Gregg provided copies of the agreement and other documents which had not been seen by Ms. Shigetani. Jim & Gregg discussed nature of the partnership, and reviewed some concerns about clerical support and difficulties Sarah was having with the fiscal staff. Ms. Shigetani discussed her desire to improve the homegrown database to reduce complexity, reduce errors, and to be able to support growth of program. She suggested a joint effort by the League and CCL to review needs and options; Jim Matthews agreed to place her proposal on to January agenda.

C. CISOA – RP joint conference invitation

The Board discussed the invitation by CISOA and RP to co-sponsor/join their annual meeting in Monterey each March. Several options were identified and considered.

Board decided that it was too late this year to co-sponsor, provide a workshop or attend.

Johanna Bowen will relay this message to Fred Sherman of CISOA and specifically leave the door open for possible involvement in next year’s event. CCL will help publicize this year’s conference in the *Outlook*.

D. Annual Achievement Award.

Board conversation revealed that there is no interest in continuing this activity at this time.

E. New ideas for projects from the Retreat

1. The Board discussed the list of workshop topics generated at the July Retreat.

The Board decided to hold a two-part (morning & afternoon sessions) Spring workshop in the South (March 6 or 7), to be repeated in the Fall in the North. The morning session will be: SLOs, Basic Skills, & Accreditation. *Planning team is: Cherry Li-Bugg, Mary Hart, & Lorrita Ford* The afternoon session with be: Distance Ed & services to off-campus users and Centers. *Planning team is: Carol Welsh, John Koetzner, & Johanna Bowen*

2. The Board deferred discussion on “Reports based on the Annual Data Survey.

3. The Board deferred discussion on outreach to new directors.

F. ALA event in Anaheim June 2008

Gregg Atkins reviewed the past history of how CCL had participated with CJCLS in joint programming or activities when ALA summer conference was in California. Since ALA will be in Anaheim in June 2008, he proposed that CCL should offer to jointly sponsor the annual CJCLS dinner held on Friday evening, June 27. CCL could host the open bar, or provide wine for dinner.

The Board approved CCL’s participation with CJCLS at the annual community college dinner on June 27, 2008 in Anaheim. CCL will help advertise the event.

G. Relationships with other groups (process)

The Board discussed how to best review and discuss requests from other groups for joint activities, sponsorships, etc.

The Board decided that, when an item can’t wait for discussion at a scheduled Board meeting, the President will present it via the Board listserv, and it will be handled with electronic discussion.

H. State Academic Senate concerns (Update)

Jim Matthews shared followup conversation he had with the Academic Senate President concerning the membership of this year's Counselors & Faculty Librarians Issues Committee. Mark Lieu assured him that librarians were being left off for this year only, due to the need for the committee to develop a major Institute for Counselors. He invited CCL to identify issues for discussion by the committee during next year.

Lorrita Ford how CCL might support faculty librarian participation in the Academic Senate. *This will be an agenda item for the January Board meeting.*

I. Workplan

The 2007-08 Workplan is posted on the CCL website. It was adopted as a two-year plan at the 2006 Retreat.

3. REGULAR REPORTS

A. President's Report

Jim Matthews passed out a CIO document which described the 08/09 CCC State budget proposal. He also distributed a document which detailed the "Tech III" (TTIP) plan. He noted that the CCC curriculum committee is beginning phase 2 of the Title 5 revisions, and that phase 1 revisions have been approved.

B. Regional Issues – Reports from the Regional Reps

C. Consortium Report

Sarah Raley's report is printed in the December 2007 *Outlook*. (Available on CCL website.) Sarah also noted that she had visited the Arizona colleges which purchase from the Consortium.

The Board voted to again pay ½ the cost of *Countrywatch*.

D. CCL-Ear Update

Tim Karas' report is printed in the December 2007 *Outlook*. (Available on CCL website.) (Tim Karas was on vacation; Sarah Raley presented his report verbally.)

E. TTAC

No report – next meeting not yet held.

F. CCCCCO Advisory Committee

Dan Crump reported that a meeting is being scheduled for October or November. The Committee agenda will include: COLA for TTIP, information competency, charge/scope/name of group, and Telecomm concern that colleges don't spend all of TTIP library dollars. He noted that (finally) all groups have made appointments to the committee.

G. Outlook

(See 2A above.)

H. Website

Johanna Bowen reported that the website redesign is in its final stages.

I. Budget and Membership

Gregg Atkins reported that membership invoices were going in to the mail next week. He also presented financial statements for July & August (for which the only major expenses were the Board retreat).

J. ETAC

No report – next meeting not yet held.

The meeting adjourned at 2:58PM.